

Crafton Hills College

PPR Minutes

Date: April 14, 2014

Time: 3:00 PM – 4:45 PM

Location: LRC-135

| Committee Members | P | | P | | P |
|----------------------------|---|------------------|---|------------------------|---|
| Co-Chair: Keith Wurtz | Y | Brad Franklin | N | Brian Reece | N |
| Co-Chair: Jessica McCambly | Y | Ben Gamboa | Y | Rebecca Warren-Marlatt | N |
| Daniel Bahner | Y | Meridyth McLaren | Y | Gary Williams | N |
| Crystal Vaca | Y | Robert Brown | Y | Floyd Simpson | Y |

Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

| TOPIC | DISCUSSION | FURTHER ACTION |
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

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| <ul style="list-style-type: none"> Minutes, March 24, 2014 and April 7, 2014 (5 minutes) | Minutes for both days were approved as written. | |
| <ul style="list-style-type: none"> Review the progress on the prioritization of objectives (5 minutes) | Keith communicated to PPRC that the objectives were cleaned up and sent to the President on Monday, April 8, 2014. | |
| <ul style="list-style-type: none"> Review the progress on the President's Letter (5 minutes) | Keith communicated to the PPRC that the President's letter was sent to the President. | |
| <ul style="list-style-type: none"> Update the committee on the number of responses received from the Spring 2014 feedback survey (5 minutes) | On Thursday, April 14, 2014 there were 3 responses. Keith notified the PPRC that the deadline to complete the survey was extended from Friday, April 11, 2014 to Wednesday, April 16, 2014. As of today there are 7 surveys that have been completed and we will review results at our next meeting. | |
| <ul style="list-style-type: none"> Review the schedule for next year, update, and finalize | The committee reviewed the schedule for next year and made minor changes to the schedule. | Keith will investigate biological science faculty with President's Cabinet, PPRC Priority 65. Keith will contact managers to ask questions about CHC College Life, Personal and Career Development, Philosophy and Religious Studies, and Public Safety. |
| <ul style="list-style-type: none"> Review the timeline for next year, update, and finalize | The committee reviewed the timeline for next year and made changes to the timeline. | Keith will edit the timeline and bring it for review at the next PPRC meeting. |
| <ul style="list-style-type: none"> Future agenda items: review and prioritize suggested changes, any major changes need to be submitted to and approved by Crafton Council | Committee began reviewing the suggested changes and revisions for next year. Made some changes to question 7. Will continue discussion at next meeting. | |

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

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| <ul style="list-style-type: none"> Other Items | | |
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| Mission Statement | Vision Statement | Institutional Values |
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| The mission of Crafton Hills College is to advance | The vision of Crafton Hills College is to | Our institutional values are creativity, |

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| the education and success of students in a quality learning environment. | be the premier community college for public safety and health services careers and transfer preparation. | inclusiveness, excellence, and learning-centeredness. |
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